



## BOARD OF TRUSTEES REGULAR MEETING

Date: February 9, 2026

Time: 6:00 PM

309 S. Lincoln Ave, Lakeview MI

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### Call to Order with Pledge of Allegiance

Brandi Clark-Hubbard

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### Roll Call

- Supervisor: Brandi Clark-Hubbard
- Treasurer: Jamie Boehm
- Clerk: Ginger Imhoff

- Trustee: Marcy Myers
  - Trustee: David Behrenwald
  - Other Officials Present: Dave Kelsey, Zoning Administrator
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### Agenda

**Motion 1** Moved by Myers  
Motion to approve the agenda as presented.  
**Vote:** Voice vote – all ayes

Supported by Boehm

**Motion carried.**

### Minutes

**Motion 2** Moved by Behrenwald  
Approve the January 12, 2026 Regular Meeting Minutes as presented.  
**Vote:** Voice vote – all ayes

Supported by Myers

**Motion carried.**

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### Treasurer's Report

**Motion 3** Moved by Clark-Hubbard  
Motion to approve the Treasurer's Report with the correction as noted.  
**Vote:** Voice vote – all ayes

Supported by Behrenwald

**Motion carried.**

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### Clerk Report

**Motion 4** Moved by Myers  
To approve payment of the **February bills totaling \$21,186.96.**

Supported by Boehm

**Roll Call Vote:** Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes  
**Motion carried.**

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**Motion 5** Moved by Clark-Hubbard  
Motion made to approve a 50% down payment of \$1,787.50 to Viking signs for the building sign.

Supported by Imhoff

**Roll Call Vote:** Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes  
**Motion carried.**

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**Motion 6** Moved by Clark-Hubbard  
Motion to approve compensation for the Zoning Administrator for enforcement of camping and short-term rental regulations in an amount equal to one-half (1/2) of the applicable permit fee for each camping and short-term rental application, to be paid through payroll.

Supported by Myers

**Roll Call Vote:** Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes  
**Motion carried.**

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### Zoning Administrator's Report – Dave Kelsey

- Permit issued – 6933 Almy Rd (barn lean-to)
  - Blight violation – 7176 Schmeid Rd; ticket issued; court follow-up pending
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### Land Divisions *Reported by Marcy Myers.*

Of three requested lot combinations at Honeymoon Heights, two were approved; the third was denied due to being split between two subdivisions.

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### Planning Commission *Reported by David Behrenwald.*

Working through ordinance topics; attorney provided a template for future work on data centers.

### ZBA

Considering a June Special meeting and training opportunities for members.

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**Supervisor’s Report - Brandi Clark-Hubbard**

Provided updates on:

**Assessing:** One tax tribunal case pending scheduling.

**Board of Review:**

- Organizational meeting: Tuesday, March 3 @ 11:00 AM
- Appeals Hearings: Monday, March 9 (9 AM–3 PM) and Tuesday, March 10 (3 PM–9 PM)
- Supervisor reported an anticipated resignation from a Board of Review member; no action taken.

**Roads:** Met with road commission; funding increase not expected this year; will receive quotes for smaller projects; chloride pricing unchanged; contracts due May 31.

**Other:**

- February 19<sup>th</sup> is the MTA chapter meeting in Coral.
- February 26<sup>th</sup> is the ice fishing tournament.

**Old Business**

**Community Center HVAC**

Supervisor reported Sunrise Heating investigated a suspected gas leak at the Community Center.

<b>Motion 7</b>	Moved by Clark-Hubbard	Supported by Imhoff
Approve Sunrise Heating & Plumbing Estimate of \$900 for minor gas leak repair (\$650) and downsizing an air vent (\$250) to reduce cold air entering furnace room.		

**Roll Call Vote:** Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes  
**Motion carried.**

**New Business**

**Manufactured Homes Ordinance Waiver – Section 3.24(A)(3) & (4)**

<b>Motion 8</b>	Moved by Clark-Hubbard	Supported by Myers
Motion to Authorize the Zoning Administrator to waive manufactured home enforcement of Section 3.24(A)(3) & (4) of the zoning ordinance pending ordinance amendments, contingent on compliance with other zoning requirements, county permits, and approved foundation enclosure.		

**Roll Call Vote:** Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes  
**Motion carried.**

**Records Management Policy**

<b>Motion 9</b>	Moved by Clark-Hubbard	Supported by Behrenwald
Motion to adopt Records Management Policy and Public Inspection of Records Policy as presented.		

**Vote:** Voice vote – all ayes  
**Motion carried.**

**MTA Principles of Governance**

<b>Motion 10</b>	Moved by Clark-Hubbard	Supported by Behrenwald
Motion to adopt MTA Principles of Governance.		

**Roll Call Vote:** Myers – Yes; Boehm – Yes; Imhoff – Yes; Behrenwald – Yes; Clark-Hubbard – Yes  
**Motion carried.**

**Public Comment**

None.

**Adjournment**

<b>Motion 11</b>	Moved by Myers	Supported by Behrenwald
Motion to adjourn at 6:45 PM.		

**Vote:** Voice vote – all ayes  
**Motion carried.**

Respectfully submitted,  
**Ginger Imhoff**  
Cato Township Clerk